

Library and information services

**Fees and charges**

**2010 – 2011**

[Note : no VAT unless otherwise indicated.]

<b>Charges for late books / Cassettes and CD's</b>	<b>Per item</b>
<b>Static Libraries</b>	
1 day late	<b>£0.20</b>
2 days late	<b>£0.30</b>
3 days late	<b>£0.40</b>
4-7 days late	<b>£0.50</b>
Cost for each week - maximum of £5.00	<b>£0.50</b>
<b>Charges for Videos /DVDs / which are returned late</b>	
Late return charge - per week or part of week up to a maximum of £15 / £20	<b>£1.50 / 2.00</b>
<b>Mobile Library</b>	
1st and 2nd visit	<b>£0.00</b>
3rd visit	<b>£0.50</b>
4th visit	<b>£0.70</b>
5th visit	<b>£1.20</b>
Cost of each visit - maximum of £5.00	<b>£0.50</b>
<b>Requests</b>	
Children under 16	<b>Free</b>
Adults – within Wales (Inlcudes LINC	<b>Free</b>
Request - not available within Wales	<b>50p</b>
Requests items from the British Library + copying cost (inclusive of VAT)	<b>£6.00</b>
<b>Hire of Cassettes / CD's / Videos /DVDs</b>	
Cassette or CD – 3 weeks	
Loan of 1 video/DVD (Film) 1 week	<b>£1.00</b>
Loan of 1 video/DVD ( Factual Film) 1 week	<b>£2.00</b>
<b>Charges for late books / Cassettes and CD's</b>	<b>£2.00</b>
<b>Lost Membership Cards – Includes VAT</b>	
Children	<b>Free</b>
Adults	<b>£2.00</b>
<b>Charges for items lost / damaged by borrowers</b>	
Children's books - Welsh	<b>£6.00</b>
Adult books - Welsh	<b>£9.00</b>
Fiction - children	<b>£7.00</b>
Non fiction - children	<b>£8.50</b>
Fiction - adult [pk]	<b>£10.00</b>
Non fiction - adult [pk]	<b>*****</b>

Fiction - adult [hb]	<b>£19.00</b>
Non fiction - adult [hb]	*****
Talking books - adults	*****
Talking books - children	*****
Video - Adult	<b>£15.00</b>
DVD - Adult	<b>£17.50</b>
Video - Children	<b>£11.00</b>
<i>DVD - Children</i>	<b>£12.00</b>
<i>Cassettes - adults - music</i>	<b>£12.00</b>
<i>CD - music</i>	<b>£16.00</b>
***** Full cost + £3.00 administration charge. We reserve the right to charge the full 'market price' for local / rare / out of print books.	
<b>Withdrawn items of stock - minimum charge</b>	
Paperback Fiction - adult [English]	<b>£1.00 / 5</b>
Hardback Non fiction - adult [English]	<b>£1.00 / 2</b>
Hardback Fiction - adult [English]	
Reference books - individually priced	-
Welsh books - adult	<b>£1.00 / 2</b>
Children's Books [all languages]	<b>£1.00 / 5</b>
Cassettes and records	<b>£1.20</b>
<b>Photocopies (Inclusive of VAT)</b>	
A4	<b>£0.20</b>
A4 Back to back	<b>£0.20</b>
A3	<b>£0.40</b>
A3 Back to back	<b>£0.50</b>
OS Maps - copies for business use with OS approval	
<b>Computer Printouts and Disks – Inclusive of VAT</b>	
A4 – black and white	<b>10p</b>
A4 – colour print	<b>60p</b>
CDR Disks	<b>60p</b>
CDR/W Disks	<b>£1.20</b>
Memory Stick (USB) 1Gb	<b>£5.00</b>
<b>Fax Service (Inclusive of VAT)</b>	
1st page - UK	<b>£0.55</b>
Additional page - UK	<b>£2.20</b>
1st page - Europe	<b>£0.80</b>
Additional page - Europe	<b>£3.30</b>
1st page - North America	<b>£1.10</b>
Additional page - North America	<b>£4.40</b>
1st page - Rest of the World	<b>£1.60</b>
Additional page - Rest of the World	<b>£0.60</b>
Receiving an A4 fax	

<b>Letting Rooms</b>	<b>£16.00</b>
2 hour session - weekdays	<b>£20.00</b>
2 hour session with entrance charge/fund raising - weekdays	<b>£5.00</b>
Cost per additional half hour - weekdays	<b>£20.00</b>
2 hour session - Saturday	<b>£30.00</b>
2 hour session with entrance charge/fund-raising - Saturday	<b>£6.00</b>
Cost per additional half hour - Saturdays	<b>30%</b>
<b>Exhibition Sales Commission - VAT payable in addition</b>	
<b>Commercial Advertising - Posters</b>	
Fee for 4 weeks - VAT inclusive	<b>£3.00</b>