



Welsh Government-funded Childcare Offer - Pilot Scheme Application Form - Gwynedd & Anglesey 2017-18

This form is to apply for up to 20 hours of government-funded childcare that is in addition to your 10 hours of Early Years Education Provision, and is available for three and four year olds of working parents for up to 48 weeks of the year.

During the 39 weeks of school term time the offer will fund a maximum of 20 hours of childcare in addition to the 10 hours of Early Years Education.

During 9 weeks of school holidays the offer will fund 30 hours of childcare.

Eligible children will be able to access the offer from the beginning of the term following their third birthday until the September following their fourth birthday when they begin full-time education.

All childcare settings chosen will have to be registered with the Care & Social Services Inspectorate Wales (CSSIW)

Parents are eligible for the government-funded childcare if at least one parent resides in one of the pilot areas and:

- All parents, or co-habiting couples, in the household work the equivalent of at least 16 hours at national living wage or national minimum wage (£111 - £115 per week at current rates)
- One parent is employed and one parent has substantial caring responsibilities based on specific benefits received for caring;
- Both parents are employed but one or both parents are temporarily away from the workplace on parental, maternity, paternity or adoption leave;
- Both parents are employed but one or both parents are temporarily away from the workplace on statutory sick pay;
- One parent is employed and one parent is disabled or incapacitated based on receipt of specific benefits;

Please note: the Welsh Government are only piloting the government-funded childcare offer in limited areas within Gwynedd & Anglesey. Making an application does not guarantee a childcare place.

Section 1 – Child’s Details

Legal Forename(s): (as on birth certificate)													
Legal Middle Name: (as on birth certificate)													
Legal Surname: (as on birth certificate)													
Preferred Surname:													
Date of Birth:	<table border="1"> <tr> <td></td><td></td><td>/</td><td></td><td></td><td>/</td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>			/			/						
		/			/								
Gender:	Male <input type="checkbox"/> Female <input type="checkbox"/>												
Birth Certificate Number:													
Address:													
Postcode:													
What is your child’s main language?	<p>English <input type="checkbox"/> Welsh <input type="checkbox"/> Other <input type="checkbox"/></p> <p>If other, please specify:</p> <p>Click here to enter text.</p> <hr/>												
Does your child have a medical condition / disability / Special Educational Need (SEN)?	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please specify:</p> <p>Click here to enter text.</p> <hr/>												

Is your child currently under a Care Order?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your child Looked After? (In Local Authority Care)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please provide the name of the corporate parent		
Has your child previously been Looked After? (e.g. are they fostered or have they ever been fostered?)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please provide the name of the previous corporate parent		

Is the child a twin or triplet etc. (one of multiple birth)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If yes, please complete a separate application form for each child.

Section 2 – Parent / Guardian Eligibility

Please tick all statements that apply to you.

All parents in my household work the equivalent of at least 16 hours at national living wage or national minimum wage.	<input type="checkbox"/>
One parent is employed and one parent has substantial caring responsibilities and receives benefits linked to their caring responsibilities.	<input type="checkbox"/>
Both parents are employed but one or both parents are temporarily away from the workplace on parental, maternity, paternity or adoption leave.	<input type="checkbox"/>
Both parents are employed but one or both parents are temporarily away from the workplace on statutory sick pay.	<input type="checkbox"/>
One parent is employed and one parent is disabled or incapacitated based on receipt of specific benefits.	<input type="checkbox"/>
At least one parent resides within the specific pilot areas in Gwynedd or Anglesey.	<input type="checkbox"/>

Your application will not be considered unless the relevant boxes have been ticked.

Section 3 – Parent / Legal Guardian Details

All details for parents, or co-habiting couples, in the household need to be accurately included in this application form.

Incorrect information submitted may result in funded provision being removed / funding being reclaimed.

	Parent / Legal Guardian One	Parent / Legal Guardian Two (If Applicable)
Forename:		
Surname:		
What is your preferred language of communication? If other, please specify	English <input type="checkbox"/> Welsh <input type="checkbox"/> Other <input type="checkbox"/> If other, please specify: Click here to enter text.	English <input type="checkbox"/> Welsh <input type="checkbox"/> Other <input type="checkbox"/> If other, please specify: Click here to enter text.
Relationship to the child:		
National Insurance Number:		
Telephone number:		
Email:		
Address:		
Postcode:		
Council Tax Number:		

Please note that if you are not the person responsible for payment of Council Tax for the address given you will need to provide proof of residency. Failure to attach details may result in a delay in the form being processed.

	Parent / Legal Guardian One		Parent / Legal Guardian Two	
What is your ethnic group? Please choose <u>one</u> option that best describes your ethnic group or background	White		White	
	Welsh / English / Scottish / Northern Irish / British	<input type="checkbox"/>	Welsh / English / Scottish / Northern Irish / British	<input type="checkbox"/>
	Irish	<input type="checkbox"/>	Irish	<input type="checkbox"/>
	Gypsy or Irish Traveller	<input type="checkbox"/>	Gypsy or Irish Traveller	<input type="checkbox"/>
	Any other White background, please describe	<input type="checkbox"/>	Any other White background, please describe	<input type="checkbox"/>
	Mixed / Multiple ethnic groups		Mixed / Multiple ethnic groups	
	White and Black Caribbean	<input type="checkbox"/>	White and Black Caribbean	<input type="checkbox"/>
	White and Black African	<input type="checkbox"/>	White and Black African	<input type="checkbox"/>
	White and Asian	<input type="checkbox"/>	White and Asian	<input type="checkbox"/>
	Any other Mixed / Multiple ethnic background, please describe	<input type="checkbox"/>	Any other Mixed / Multiple ethnic background, please describe	<input type="checkbox"/>
	Asian / Asian British		Asian / Asian British	
	Indian	<input type="checkbox"/>	Indian	<input type="checkbox"/>
	Pakistani	<input type="checkbox"/>	Pakistani	<input type="checkbox"/>
	Bangladeshi	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>
	Chinese	<input type="checkbox"/>	Chinese	<input type="checkbox"/>
	Any other Asian background, please describe	<input type="checkbox"/>	Any other Asian background, please describe	<input type="checkbox"/>
	Black / African / Caribbean / Black British		Black / African / Caribbean / Black British	
	African	<input type="checkbox"/>	African	<input type="checkbox"/>
	Caribbean	<input type="checkbox"/>	Caribbean	<input type="checkbox"/>
	Any other Black / African / Caribbean background, please describe	<input type="checkbox"/>	Any other Black / African / Caribbean background, please describe	<input type="checkbox"/>
	Other ethnic group		Other ethnic group	
	Arab	<input type="checkbox"/>	Arab	<input type="checkbox"/>
Any other ethnic group, please describe	<input type="checkbox"/>	Any other ethnic group, please describe	<input type="checkbox"/>	

	Parent / Legal Guardian One		Parent / Legal Guardian Two	
Employer's name:				
Employer's address:				
Telephone number:				
Email:				
2nd Employer's name (if applicable):				
2nd Employer's address (if applicable):				
Telephone number:				
Email:				
How many hours a week (including overtime) do you usually work?				
Total annual Salary (Please tick one)	Up to £5,199	<input type="checkbox"/>	Up to £5,199	<input type="checkbox"/>
	£5,200 and up to £10,399	<input type="checkbox"/>	£5,200 and up to £10,399	<input type="checkbox"/>
	£10,400 and up to £15,599	<input type="checkbox"/>	£10,400 and up to £15,599	<input type="checkbox"/>
	£15,600 and up to £20,799	<input type="checkbox"/>	£15,600 and up to £20,799	<input type="checkbox"/>
	£20,800 and up to £25,999	<input type="checkbox"/>	£20,800 and up to £25,999	<input type="checkbox"/>
	£26,000 and up to £31,199	<input type="checkbox"/>	£26,000 and up to £31,199	<input type="checkbox"/>
	£31,200 and up to £36,399	<input type="checkbox"/>	£31,200 and up to £36,399	<input type="checkbox"/>
	£36,400 and up to £51,999	<input type="checkbox"/>	£36,400 and up to £51,999	<input type="checkbox"/>
	£52,000 and above	<input type="checkbox"/>	£52,000 and above	<input type="checkbox"/>

The Gwynedd & Anglesey Childcare Unit may contact your employer to verify the above details.

Section 4 – Childcare Provider Details

You may access the offer at a maximum of two registered childcare settings in addition to your Foundation Phase Nursery setting in any given day.

Please provide details of the childcare provision you will be using (if known):

Name and Address of Childcare Provider 1

Name of Provider:	
Address:	
Number of hours of childcare applied for per week:	
Number of days of childcare applied for per week:	
Language medium of provision – English, Welsh, Bilingual	
Date childcare begins:	
Date contract ends:	

Name and Address of Childcare Provider 2

Name of Provider:	
Address:	
Number of hours of childcare applied for per week:	
Number of days of childcare applied for per week:	
Language medium of provision – English, Welsh, Bilingual	
Date childcare begins:	
Date contract ends:	

Section 5 – About your Childcare

We are collecting this information to help evaluate the accessibility of the childcare offer.

Please tick any that are applicable.

I would like to access Welsh-medium childcare	<input type="checkbox"/>
I currently access Welsh medium childcare	<input type="checkbox"/>
I currently access, or intend to access, Early Years Education Provision	<input type="checkbox"/>
My child has previously accessed a Flying Start Setting	<input type="checkbox"/>

How much do you currently spend on childcare a month?	
How easy or difficult do you find it to afford childcare?	Very difficult <input type="checkbox"/> Somewhat difficult <input type="checkbox"/> Neither easy nor difficult <input type="checkbox"/> Somewhat easy <input type="checkbox"/> Very easy <input type="checkbox"/>
On average, how many hours per week do family or friends look after your child, unpaid, while you are working?	
On average, how many hours per week do you use childcare, paid, for your child while you are working?	

Section 6 – Additional Documents

I confirm that I have included these documents to support my application.

Scanned copies may be sent by e-mail and photocopies can be sent by post.

All additional documents will be destroyed once your application has been assessed.

The Gwynedd & Anglesey Childcare Unit may ask you to supply original documents to support your claim at any time during this childcare offer pilot.

(Please note that without these documents we will not be able to process your application.)

Employed

Last three months' wage slips for parent one	<input type="checkbox"/>
Last three months' wage slips for parent two (if applicable)	<input type="checkbox"/>
Child's Birth Certificate	<input type="checkbox"/>
Council Tax Payment Form	<input type="checkbox"/>

Self - Employed

Copy of Self-Assessment Tax Form for previous financial year – parent one	<input type="checkbox"/>
Copy of Self-Assessment Tax Form for previous financial year – parent two (if applicable)	<input type="checkbox"/>
Child's Birth Certificate	<input type="checkbox"/>
Council Tax Payment Form	<input type="checkbox"/>

Evidence that ONE parent is in receipt of one of the following benefits

Incapacity Benefit	<input type="checkbox"/>
Carers Allowance	<input type="checkbox"/>
Severe Disablement Allowance	<input type="checkbox"/>
Employment & Support Allowance	<input type="checkbox"/>
National Insurance Credits on the grounds of incapacity for work or limited capability for work	<input type="checkbox"/>

7. Parental Declarations

I confirm that:

- By signing this application form I declare that all the information I have given is correct. If it is found that any information I have given is incorrect and I do not meet the criteria for the pilot, I understand that my child will lose their place in the pilot scheme immediately and further action may be taken to recover the cost of the childcare;
- All parents in my household work the equivalent of at least 16 hours at national living wage or national minimum wage, therefore earning at least £111 - £115 at current rates, per week;
- I will inform the Gwynedd & Anglesey Childcare Unit if my circumstances change that may impact upon my eligibility for the offer.

I understand that:

- By signing this application form I declare that all the information I have given is correct. If it is found that any information I have given is incorrect and I do not meet the criteria for the pilot, I understand that my child will lose their place in the pilot scheme immediately and further action may be taken to recover the cost of the childcare.
- The Gwynedd & Anglesey Childcare Unit will be checking my documentation for eligibility and I may be asked to produce further evidence of my eligibility. If I am found to be ineligible the offer of government-funded childcare will be formally withdrawn.
- The information that I provide will be used by the Gwynedd & Anglesey Childcare Unit to compare my application with the eligibility criteria. It will also be used for statistical analysis purposes. Information will be shared with the Family Information Service and processed in accordance with the Data Protection Act 1998 and any amendments to that Act.
- I am entitled to a maximum of 30 hours of free childcare a week for up to 48 weeks of the year for my three/ four year old. During term time this will comprise of 10 hours of Foundation Phase Nursery Provision and a maximum of 20 hours of government-funded childcare.
- The government-funded childcare places will be restricted to parents living within certain pilot areas within Gwynedd & Anglesey. If I do not live within these areas than I am not eligible for the offer.
- I will be asked to re-confirm that I am eligible for the childcare offer once every three months/ during each school term.
- It is the parents' responsibility to find a childcare provider that meets their needs. When signing a contract with a provider the parent is entering into a legal contract, independent of Gwynedd & Anglesey Council.
- My government-funded childcare is not available until confirmed by the Gwynedd & Anglesey Childcare Unit to me in a letter.

I have read the above and agree with the terms.

Parent's name:

Parent's signature:

Date:

I understand that:

If I participate in the government-funded childcare offer I may be contacted by researchers appointed by the Welsh Government and information collected from me may be used in the following ways:

- To monitor and report on the number of individuals taking part in the childcare offer and the number of people from different groups being supported (e.g. different ages, genders and ethnicities);
- By approved social research organisations, to carry out research and/or analysis; and
- To link data from this form to other data sources for the purpose of evaluating the impact of the project has had on the individuals who take part.

The Data Protection Act 1998 gives individuals certain rights in respect of the personal data held on them. Whilst not intending to be exhaustive, examples of these rights include:

- the right to ask for and receive copies of the personal data the Welsh Government holds about you (you may have to pay a small fee for this), although some information can sometimes be legitimately withheld
- the right, in some circumstances, to prevent the processing of personal data if doing so will cause damage or distress
- the right to ask for wrong information to be put right
- You also have the right to ask the Information Commissioner, who enforces and oversees the Data Protection Act 1998, to assess whether or not the processing of your personal data is likely to comply with the provisions of the Act.

For further information about the personal data collected and its use and if you have any concerns about the accuracy of personal data or wish to exercise any of your rights under the Data Protection Act 1998, you should contact:

Hannah Thomas
Welsh Government
Cardiff

I have read the above and agree with the terms.

Parent's Name:	
Parent's Signature:	
Date:	

The Gwynedd & Anglesey Childcare Unit will inform you of the outcome of your application by email within 10 working days of receipt of the application.

Please return the completed application form by post or in person to the following address:

Gwynedd & Anglesey Childcare Unit,
Tŷ Cegin,
Penrhyn Avenue,
Maesgeirchen,
Bangor
LL57 1LR
Phone 01248 352436

or drop-in at:

Plas Pawb,
Maesincla School Site,
Maesincla,
Caernarfon.
LL55 1DF

or:

Email: 30hourchildcare@gwynedd.llyw.cymru